

From: [Fanning, Cynthia](#)
To: [Miller, Garyg](#)
Subject: I need to talk with you about the San Jac comm team meeting tomorrow
Date: Wednesday, February 19, 2014 1:36:02 PM

I'd like to have an agenda. I'd like to start out with you talking about the communication needs you have (letters and briefings). The team can discuss how to work together to help the effort succeed. For example, I've invited David Reazin to talk about electronic means of briefing, such as webinars and Adobe Connect. He has helped train people on these methods and can give us advice on strengths/weaknesses.

Please call me.

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